

# Global Brand Typefaces: Basic Information & Usage Guidelines

# **Designed Materials** (e.g., Collateral and Displays)

#### **Gotham Office**

- Anyone who needs Gotham Office to design materials must acquire their own licence. To acquire Gotham Office, please contact Joe Horwood (joe.horwood@gs1.org) at the GS1 Global Office.
- Gotham Office should be used on all designed materials, such as print collateral and displays.
- It is recommended that the tracking (letter spacing) be set to negative 20, except when using all caps, which should be set to positive 90.

# **Websites**(Live Website and Mockups)

#### Gotham ScreenSmart®

- No purchase necessary for webfont version that displays on live websites
- Desktop version can be purchased to create mockups

#### **Webfont Version**

- This is a subscription that enables a font to be included in website code and displayed to all viewers.
- The code to access the GS1 license is included in the Web Toolkit download for all MO's base URLs.
- To use for a development site, email the global office with your MO name and the subdomain to be added to the subscription.
- Cost covered by Global GS1 license.

#### **Desktop Version**

- The only reason to purchase this version is to create more accurate looking static mockups of web pages for layout and content approval.
- Cost is based on the total number of computer licenses needed.
- To purchase, go to: http://www.typography.com/fonts/ gotham/styles/gothamscreensmart

# **Shared Materials** (e.g., Microsoft PowerPoint)

### Verdana

- No purchase necessary
- Verdana should be used whenever it is required for text to be editable by multiple parties in sharable documents such as Microsoft Word or Microsoft PowerPoint.
- Verdana is a preinstalled font that comes with most operating systems.

#### Gotham ScreenSmart Light

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 1234567890!@#\$%^&\*()

#### Gotham ScreenSmart Book

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 1234567890!@#\$%^&\*()

### **Gotham ScreenSmart Medium**

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 1234567890!@#\$%^&\*()

#### Gotham Office Regular

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 1234567890!@#\$%^&\*()

Gotham Office Italic

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 1234567890!@#\$%^&\*()

### **Gotham Office Bold**

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 1234567890!@#\$%^&\*()

Gotham Office Bold Italic

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 1234567890!@#\$%^&\*() Verdana Regular

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 1234567890!@#\$%^&\*()

Verdana Italic

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 1234567890!@#\$%^&\*()

#### Verdana Bold

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 1234567890!@#\$%^&\*()

Verdana Bold Italic

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 1234567890!@#\$%^&\*()